



Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE



18 January 2022

**DIVISION MEMORANDUM**

DM No. 035, s. 2022

**RECONSTITUTION OF DIVISION PERFORMANCE MANAGEMENT TEAM (PMT)**

To: OIC – Assistant Schools Division Superintendents  
 Division Chiefs  
 Division Personnel  
 Division Performance Management Team Members  
 Public School Heads  
 All Others Concerned

1. Relative to DepEd Order No. 2 s. 2015, this Office announces the 2022 Composition of Division Performance Management Team.

Name	Position
<b>Chairperson</b>	
Gregorio A. Co Jr. *Alternate: Gregorio T. Mueco *Alternate: Herbert D. Perez	OIC – Assistant Schools Division Superintendent
<b>Members</b>	
Lorena S. Walangsumbat *Alternate: Raquel P. Marcuap	Chief Education Program Supervisor, CID Public Schools District Supervisor
Elizabeth M. De Villa *Alternate: Raul R. Agaran	Chief Education Program Supervisor, SGOD Education Program Supervisor
Edmundo R. Marin Jr. *Alternate: Gladita C. Lorredo	OIC – Accountant Administrative Assistant III
Maria Dolores D. Atienza *Alternate: Edsel P. Palmero	Administrative Officer V Public Administrative Officer II
Marbin Jeramil D. Fragata *Alternate: Gilbert C. Alva	Planning Officer III Senior Education Program Specialist
Ronaldo V. Garcia *Alternate: Vilma P. Quedilig	PESPA Representative
Calixto S. Blazo *Alternate: Carlo Erba M. Pacinos	NAPSSHI Representative
Carlos J. Sanchez *Alternate: Allan C. Cornejo	NEU Representative
<b>Secretariat/s</b>	
Wennie O. Gaela	Administrative Officer IV
Rodelio M. Esmerna Jr.	Administrative Officer II
Maila T. Morota	Administrative Assistant II

DEPEDQUEZON-TM-SDS-04-009-003



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2. The PMT shall have the following functions and responsibilities:
- The Secretariat sets consultation meeting of all Head of Offices for the purpose of discussing the targets set in the office performance commitment and rating form;
  - The Planning Office shall ensure that Office performance targets and measures, as well as the budget are aligned with those of the agency and that work distribution of Office/units is rationalized;
  - PMT recommends approval of the office performance commitment and rating to the Head of Agency;
  - HRD/Personnel Division identifies potential top performers and provide inputs to the PRAISE Committee for the grant of awards and incentives; and
  - PMT adopts its own internal rules, procedures and strategies in carrying out the above responsibilities including schedule of meetings and deliberations and delagation of authority to representatives in case of absence of its members.

For the information and guidance of all concerned

**ELIAS A. ALICAYA JR., EdD**  
Assistant Schools Division Superintendent  
Officer – in – Charge  
Office of the Schools Division Superintendent

Pmtmjdf01/18/2022

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